

CONFERENCES & EVENTS

Punthill Little Bourke



Punthill Little Bourke
11-17 Cohen Place
Melbourne VIC 3000

P: 1300 964 821
E: conferences@punthill.com.au
W: punthill.com.au

MEETING SPACES
CATERING
ACCOMMODATION



Punthill Little Bourke Hotel is nestled right in the heart of Chinatown and is the perfect venue for your next conference or function.

Our Little Bourke conference facilities are further complemented by our comfortable and stylish apartment style accommodation all within walking distance to cafes, bars, restaurants and shops.

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ACCOMMODATION

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Room Type	Configuration	Max Occupancy	Room Size
Studio Apartment	1 Queen	2	30m ²
One Bedroom Apartment	1 Queen	3	40m ²
One Bedroom Apartment Spa	1 Queen	3	42m ²
Two Bedroom Apartment	1 Queen + 2 Single	5	70m ²
Two Bedroom Interconnecting Apartment	1 Queen + 2 Single	5	70m ²

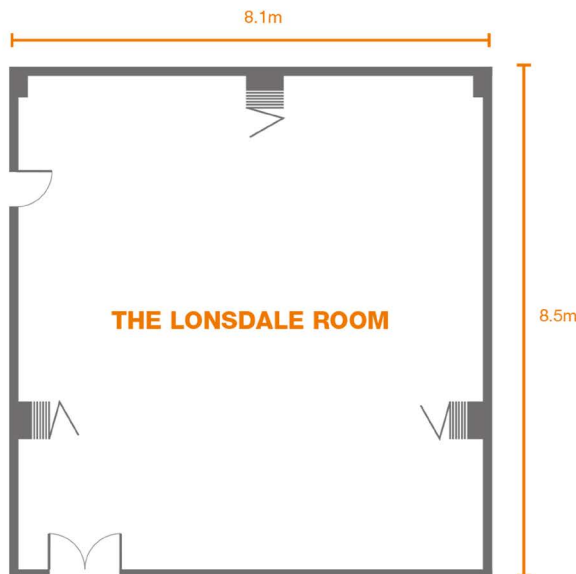


MEETING SPACE

Catering for small to medium sized events, The Lonsdale Room at Punhill Little Bourke in Melbourne CBD is the perfect venue for boardroom meetings and presentations, cocktail functions and seminars.



	Size m ²	Banquet	Cabaret	Board	Classroom	Theatre	U-Shape	Half Day	Full Day
The Lonsdale Room	64	40	20	20	24	40	21	\$300	\$400



Room Hire Includes

Notebooks, pens, mints, iced water and AV
Complimentary arrival tea and coffee

AV Inclusions

Whiteboard and markers
Flipchart with paper and markers
Data projector and screen
Wi-Fi connectivity

*Additional AV is available upon request.
Extra fees may apply.



Bookable Hours

Standard hire fees apply to room hire during the hotel's normal opening hours. Any bookings made outside of this time will incur an additional fee of \$50.00 per hour booked.

Half day hire is classified as a 4 hr booking. If the booking exceeds the 4 hr limit, the client will be charged the full day price.

Full day hire is classified as an 8 hr booking. If the booking exceeds the 8 hr limit, the client will be charged an additional fee of \$50 per additional hour.

Car Parking

Punthill Little Bourke has an arrangement with a third-party provider Wilson's Car Parking located at 222 Russel st. just a short 3-minute walk from the property. Upon Check in please advise reception you have parked at Wilson's car parking and they will provide you with a second parking ticket. Rate per 24hours or per Exit.



DAY DELEGATE PACKAGES

Working Package (min 15 delegates)

Full Day (4-8 hours)	Half Day (1-4 hours)
\$70pp	\$55pp

Enjoy our full day / half day delegate working package including:

- Arrival tea and coffee
- Morning tea selections (choice of one option)
- Working lunch
- Afternoon tea (choice of one option)

Executive Package (min 15 delegates)

Full Day (4-8 hours)	Half Day (1-4 hours)
\$75pp	\$60pp

Enjoy our full day / half day delegate Executive package including:

- Arrival tea and coffee
- Morning tea selections (choice of one option)
- Executive lunch
- Afternoon tea (choice of one option)

**Dietary requirements available on request, please let us know in advance.*



CATERING MENU (min \$160 order)

Beverages

\$5.0pp

Tea & Coffee

Morning & Afternoon Tea

\$15.0pp (additional selection **\$5.5pp**)

Tea & coffee
Juice of the day
Fresh seasonal fruit platter

Select 1 of the following:

- Assorted mini biscuits and slice bites
- Assorted sweet mini muffins
- Roast veggie frittata (served cold)
- Crudités, breads and dips platter (GF + Vegan)
- Assorted Danish pastries

Working Breakfast

\$18.0pp

Tea & coffee
Juice of the day
Fresh seasonal fruit platter
Mini bacon & egg rolls
Assorted sweet mini muffins

Executive Breakfast

\$23.0pp

Tea & coffee
Juice of the day
Fresh seasonal fruit platter
Mini bacon & egg rolls
Mini breakfast granola and yoghurt cups
Assorted Danish pastries

Working Lunch

\$30.0pp

Tea & coffee
Juice of the day and soft drinks
Fresh seasonal fruit platter
Assortment of freshly made wraps and sandwiches
Assorted of mini gourmet roll

Executive Lunch

\$35.0pp

Tea & coffee
Juice of the day and soft drinks
Fresh seasonal fruit platter
Fresh garden salad
Quiche (served cold)
Assortment of mini gourmet rolls and finger club sandwiches

Add Ons (min 8 delegates)

Platters

Antipasto platter **\$13.5pp**
Cheese platter **\$12.5pp**
Crudités, breads and dips (GF + Vegan) **\$12.5pp**
Fresh seasonal fruit platter **\$9.0pp**

Salads

Fresh garden salad **\$6.5pp**
Greek salad **\$7.0pp**
Quinoa salad **\$7.5pp**

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FINGER FOOD (min \$160 order)

Hot Pastry Platter

3 pc \$8.5pp
4 pc \$10.0pp
5 pc \$12.0pp

Select 1 of the following:

- House made mini Pies
- Mini Sausage Rolls
- Sesame Chicken
- Chicken skewers
- Quiche Lorraine
- Honey and Soy drumettes
- Kofta skewers
- Pastry tartlets
- Mini Spring rolls (Vegetarian)
- Samosa
- Curry puffs
- Fish cakes
- Tandoori chicken skewer
- Risotto balls

Slider Package

\$45.0 per package

A selection of 6 Sliders including

- Beef Cheese
- Herbed Chicken
- Chorizo and roast pepper with spicy red chutney

Served with rosemary fries and aioli.
Presented in a platter to share.

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